## **Washington Lions Hall Information**

Hall Rental Length

Weddings: 6 hours All other events: 4 hours except special package Room fee may apply under 100 people. Please see individual menu's for details.

Your rental must end by 12 midnight. Your hall rental time will be confirmed 14 days before. The bar & music must stop ½ hour before hall rental ends. An additional hour of hall time is \$125.00.

All of your items must be removed out of the hall no longer than 30 minutes after your event is finished.

Bartender service time is the same as the hall rental time with last call 30 minutes before the end of the hall time. If additional hall time is scheduled then bartender will be scheduled accordingly. Each additional hour for bartender is \$25.00. If additional bartender is scheduled there is a \$75.00 fee.

Included with the catering for the final count-

Coke, Diet Coke, Sprite, Ginger Ale, Soda Water, Tonic Water, Translucent Cups, Stirrers, Bar Napkins, Ice.

If alcohol is supplied Orange & Cranberry Juice, Lemons, Limes are included. Additional price per person \$3.00 for late arriving guests not scheduled for meal

Contract holder is responsible to purchase alcoholic beverages No bottle or can beer. The hall has 3 keg coolers with taps. Confirm if the size kegs fit into the keg cooler prior to purchase. NO BYOB of any alcoholic beverages without prior authorization of Chef Raymone Catering office

Decorating, set-up & deliveries to be scheduled no more than 2 hours before rental begins unless arranged prior to event.

No tape, tacks, nails or sticky decorations on the walls, doors, windows, tables, ceiling, chandelier, etc. NO CONFETTI OR SIMILAR SMALL DECORATIONS.

Any items, such as Bounce Houses, Mechanical Bulls, Etc., not provided by Washington Lions Park Association's rental agreement must be approved by the Board of Directors in advance of the event. If approved an insurance binder, naming <u>"The Washington Lions and Washington Lions Park Association, It's Successor's and/or Assigns</u>" as additional insured, must be provided with a minimum of \$1,000,000.00 in liability insurance. Insurance binders can be obtained through your insurance agent.

Washington Lions requires a \$200.00 deposit and Chef Raymone requires a minimum \$200.00 deposit to secure hall. Security deposits will be returned after the event is finished

<u>Washington Lions Gazebo</u> Rental for gazebo use with hall reservation \$50.00

Gazebo with hall reservation set up as the ceremony site \$350.00. Ceremony Site Including a decorated arch, 35-40 white chairs and other accents

Rental of gazebo without hall reservation \$150.00.

CONFIRM GAZEBO RESERVATION WITH CONTRACT AS PUBLIC CAN RESERVE

All rules & regulations subject to change with or without notice **ADDRESS- 58000 Van Dyke, Washington, MI 48094 The hall capacity is 295** 9.22